**APPLICATION FORM FOR GUESTS**

1. **Intended Period of Stay (compulsory)**
2. **Personal and Academic Details (compulsory)**

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| --- |
| First name:  |
| Middle name: |
| Surname (Family Name): |
| Sex: | Date of birth (*DD/ MM / YYYY)* |
| Place of Birth: |
| Passport number: | Citizenship: |
| **Telephone:** |
| **E-mail:** |
| **Permanent address:** |
| Name of the Residence: | Street / House No.: |
| City: | Post code (zip code): |
| Country: |
| **Address for correspondence (if different from above):** |
| Institution / addressee: |
| Street / House No.: |
| City: | Post code (zip code): |
| Country: |
| **Emergency Contact Person** |
| Surname (Family name), First name: |
| E-mail address:  |
| Telephone (incl. International Dialling Code): |

1. **Academic background and interest (fill in the applicable fields)**

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| --- |
| **Academic position / Affiliation:**  |
| **Field of research:** |
| **Research project title:** |
| **Preferred Institute at the Faculty of Social Sciences, Charles University:** |
| **Preferred supervisor:** |
| **Tentative choice of courses [[1]](#footnote-1)** |

1. **Funding (fill in if applicable)**

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**Data protection statement**

All the information collected in this form is necessary to administer your mobility. The International Office of the Faculty of Social Sciences, Charles University, will use the information provided by you on this form for administrative purposes only. We will treat all personal information with the utmost confidentiality and in line with current data protection legislation.

**Declaration**

I confirm that the information, which I have given in this application, is complete and true.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Annexes**

*Relevant supplementary documents:*

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| --- |
| CV |
| Copy of any relevant diplomas or latest Transcript of Records |
| Proof of English proficiency |
| Project description / Motivation letter |
| Plan of Research Stay |
| Letter of recommendation (optional) |
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1. Please see the link: <https://is.cuni.cz/studium/eng/predmety/>. Beware that the offer of courses may change at the beginning and/or throughout the academic year due to limited capacity or unexpected events. In addition, always check the course description for any language or other entry requirements. Please, note that the school fee may differ if you enrol in courses. [↑](#footnote-ref-1)